



Company Reg. No. 6846269; Charity Reg. No 1129699

Note: The meeting is preceded by a short talk which will commence at 11 a.m.

2011 ANNUAL GENERAL MEETING of the PARTNERSHIP

AGENDA for MEETING on 19th July 2011

Venue: Brockwell Centre

Time: 1115 [11.15 a.m.]

- 1 Welcome** - Chair {Mr. C. Reynolds}
- 2 Apologies for absence** - Secretary {Ms. K. Gamble}
- 3 Annual Report on behalf of the Board of Directors for the financial year 2010/2011**

To receive the attached Report.

Introduction by the Chair, and other comments by the Partnership Manager (Mr. S. Ripley) and the Secretary

It is recommended that the Annual Report for 2010/2011 be accepted.

- 4 Report by the Independent Examiner on the Partnership's Accounts for the financial year 2010/2011**

To receive the attached Statement of Accounts and supporting documentation.

The Treasurer {Mr. J. Carroll} to introduce the Independent Examiner (Mr. P. Brown King) who will present the Report.

It is recommended that the Statement of Accounts for the financial year 2010/2011 be accepted.

- 5 Appointment of the Independent Examiner for the financial year 2011/2012**

The Treasurer to propose that Community Accounting North East continue as the Partnership's Independent Examiner for the financial year 2011/2012.

It is recommended that Community Accounting North East be appointed as the Independent Examiner of the Partnership's Accounts for the financial year 2011/2012.

6 Election of an additional Directors {up to 5} for the period 2011 to 2014 to the Board of the Partnership

To elect up to 5 Directors for a period of up to 3 years

The following Directors who have to retire at this AGM have indicated their willingness to continue:

Name	Community Director
Mr J. Carroll	Yes
Mr. M. Duchar	Yes

It is recommended that the Directors listed above be elected.

Notification of any other nominations will be available to members on 12th July 2010

See NOTES to the Agenda {below} for relevant information.

The Secretary to administer the process.

7 Any Other Relevant Business

7.1 Meeting of the Board of Directors

The next meeting of the Board will take place on 19th July 2011 at the Brockwell Centre commencing at 1300 hours. {1.00 p.m.}

7.2 2012 Annual General Meeting

It is recommended that the next Annual General Meeting take place on 17th July at the Brockwell Centre at a time to be agreed.

NOTES to the Agenda

I Quorum for the meeting

Articles of Association (AoA) Clause 7 requires that 9 members entitled to vote be present.

II Voting rights and proxies

AoA Clause 8 sets out the voting rights of Members

In accordance with Section 325(1) of the Companies Act 2006 a member who is entitled to vote is entitled to appoint one or multiple proxies to attend, speak and vote instead of him. In the event that a member appoints multiple proxies, the member may not appoint more than one proxy per vote.

A proxy need not also be a member.

III Qualifications for Directors

AoA Clauses 9 and 13 detail the qualifications required for appointment as a Director and remaining as a Director. Of note are:

- 9.1 - Directors MUST be 18 years of age or older
- 9.3 - The number of directors must be at least 5 and not more than 15
- 9.4 - The majority of directors must be residents within the Area {See Art 1.1 where it is defined as the community of Pelton Fell, Chester le Street Co. Durham.} Referred to as **Community Directors**
- 13 - Reasons to be disqualified or removed as a Director

IV Retirement of Directors and Nominations of Directors at a General Meeting

AoA clause 11 sets out the procedure for retirement of Directors and also the nomination of persons other than a director retiring by rotation as a director

In brief, one-third of the directors must retire at each AGM. The procedure for that is detailed.

Of note are:

- 11.3 - All retiring directors should indicate their willingness or otherwise to continue. If willing the provisions of this article would then apply.

Nominations of persons other than a director retiring by rotation.

- 11.4} - Details the procedure for nomination of others for election at the AGM
- 11.5}

V Criminal Record Bureau {CRB} checks

In accordance with Partnership policy all directors will be subject to an Enhanced CRB check on their initial appointment and if re-appointed after a break in service.

VI Election of Directors

In the event that more nominations are received than places available the members of the Company will be balloted in the period 12th to 19th July to decide who will finally form the new Board of Directors.